


# The ULTIMATE REPORTS Guide

**Intuit® Master Builder™ 2004**

**Sample Reports**

**Produced by:**

*Wright Office Solutions* 

*It's in the Detail*









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[www.wrightoffice.com](http://www.wrightoffice.com)

# **The Ultimate Reports Guide**

**for the Intuit® Master Builder™ 2004**

-  There are over 1000 reports available in the Intuit® Master Builder™ 2004 Construction Management software. How can you quickly locate the report you need, when you need it? The help you need can be found in “**The Ultimate Reports Guide**”.
-  **No more wasted time running report after report to find the one you need.** Quickly locate desired reports from alpha and numeric indexes.
-  Informative color “annotations” help you understand the usefulness and value of each report to aid in the education of the software, as well as the information obtainable using specific reports.
-  Quickly determine which reports are “Locked” by the identifiable “🔒” symbol from modifiable reports so you know which ones can be modified in Report Writer.
-  With the ongoing enhancements and program changes, there is no need to worry about having the latest report information. We will be offering future updates to keep your reports manual current and complete. Sheet protectors are recommended for preservation of your book.
-  Visit Wright Office Solutions’ Website to access custom reports and/or forms for the Intuit® Master Builder™ 2004 software by other Certified ProAdvisors and Solution Providers.

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## ~ Table of Contents ~

<u>Report Name</u>	<u>Report #</u>	<u>Locked</u>	<u>Page</u>
Budget ~ Land (Separate Reports) .....	6-1-9-21		1
Takeoff Bid Request .....	9-1-6-21		2
Subcontract Notice .....	10-1-1-21		3
Call Sheet .....	10-1-4-21		4
Transmittal .....	6-11-3-21		5
Daily Field Report .....	6-11-6-21		6
Prime Change List ~ with Detail .....	6-4-4-22		7
Prime Contract Audit .....	6-4-6-21		8
Subcontract Audit ~ Land .....	6-7-4-31		9
Purchase Order Audit .....	6-6-3-21		10
Project Hot List .....	6-11-9		11
General Journal .....	2-5-0-21		12
AP Invoice Aging ~ Land .....	4-1-3-26		13
Expired Certificates Letter .....	4-1-6-51		14
Lein Waiver 4 .....	4-3-3-41		15
Progress Billing ~ by Cost Code .....	3-7-0-21		16-17
T&M Invoice ~ by Cost Type; with Employee and Hours .....	3-10-3-23		18
A/R Aged Call Sheet ~ with Invoice Detail and Client Notes .....	3-1-5-52		19
Worker's Comp Report .....	5-1-5-21		20
Certified Payroll Report (with Statement of Compliance) .....	5-1-6-21		21-22
Job Status Report ~ Land .....	6-1-1-31		23
Cost to Complete Report ~ Land .....	6-8-1-21		24
Committed Costs ~ Land .....	6-1-12-31		25
Job Cost Journal ~ by Cost Code; with Budget (Separate Reports) .....	6-1-2-47		26
Completed Jobs SqFt Comparison ~ by Cost Code .....	6-1-13-31		27-31
Bonding Report .....	6-1-8-21		32
Financial Ratios & Trends (Graph Example) .....	13-1		33



Managed Rite Construction

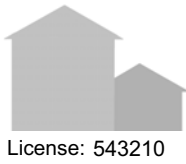
**Budget detailed by Cost Type  
and Cost Code for each job.**

**Budget**  
12/19/02

**Budget**

Land (separate reports)  
Job# 220 to 220

Cost Code	Material	Labor	Equipment	Subcontract	Other	Total
<b>220 Shoes R Us</b>						
1000.000 GENERAL REQUIREMENTS		2,746.50				2,746.50
1310.000 Permits					1,102.46	1,102.46
1540.000 Mobilize & Demobilize		1,011.10				1,011.10
2200.000 Demolition		2,943.25			333.70	3,276.95
6100.000 Rough Framing		3,364.20				3,364.20
6120.000 Wall Framing	247.79	2,943.25				3,191.04
6200.000 Finish Carpentry	122.77	336.88				459.65
6400.000 Custom Casework	913.76	210.00				1,123.76
6700.000 Rough Hardware	46.67	1,026.18				1,072.85
8100.000 Metal Doors & Frames	886.87	84.00				970.87
8300.000 Special Doors	4,515.00	1,575.00				6,090.00
8700.000 Hardware-Door & Window	988.12					988.12
9250.000 Gypsum Board	2,106.98					2,106.98
9500.000 Acoustical Treatment				1,960.00		1,960.00
9660.000 Resilient Flooring	2,862.76			262.50		3,125.26
9680.000 Carpet	4,637.07			374.31		5,011.38
10500.000 Lockers & Shelving	5,657.08					5,657.08
10800.000 Bath Accessories	954.11					954.11
15100.000 Plumbing				1,925.00		1,925.00
16000.000 ELECTRICAL	2,201.98					2,201.98
16100.000 Electrical Wiring	1,975.41	2,253.92				4,229.33
<b>Grand Total:</b>	<b>28,116.37</b>	<b>18,494.28</b>		<b>4,521.81</b>	<b>1,436.16</b>	<b>52,568.62</b>



**Managed Rite Construction**  
 825 Gravenstein Hwy.  
 Sebastopol CA 95472  
 800 726-6278

# Bid Request

Job: 207 - Windsor Elementary Sch

Date: 09-18-2002

**To:** Sebastopol Ready Mix  
 385 Morris  
 Sebastopol CA 95472

***Insert label here to send same request to multiple vendors and/or subcontractors on this report (9-1-6-21).***

**Project:** Windsor Elementary School  
 2300 Main St.  
 Windsor CA 95492

You are hereby invited to provide a bid on the following items.  
 Bids must be received prior 12/01/2000 to be considered.

Plans Attached   
 Specifications Attached

**Accepted By:** \_\_\_\_\_ **Requested By:** Tom

Part #	Description	Unit	Quantity	Price
3102	1x2x12" Forming Stakes	Each	2,358.0000	_____
3114	1x3x36" Forming Stakes	Each	3,025.0000	_____
3141	30" Metal Forming Stakes	Each	1,558.0000	_____
3152	8" Form Ties	Each	1,381.0000	_____
3157	Form Tie Wedges	Each	3,178.0000	_____
3175	1/2 x 4" Expansion Joint	LF	10,554.0000	_____
3203	Tie Wire	LF	3,859.0000	_____
3212	#4 (1/2") Rebar	Each	3,939.0000	_____
3243	3" Dobbie	Each	20,681.0000	_____
3251	Form Oil	Gallon	366.0000	_____
3305	5-Sack Concrete	CuYd	1,299.0000	_____
3350	Concrete Pump Subcontractor	CuYd	1,299.0000	_____
4716	SSTB16 Anchor Bolt (1/2")	Each	14.0000	_____
4807	HD2A Holdowns	Each	14.0000	_____
4865	CC46 Post Cap	Each	10.0000	_____
4865	PC46 Post Cap	Each	10.0000	_____

***Use this report to request price quotes from your vendors (usually sent to suppliers), but can also be used for obtaining subcontractor quotes.***

***NOTE: If the notes column of the Takeoff Details tab contains notes, which are significant to the specification or description of parts, then use Report 9-1-6-26.***



## Managed Rite Construction

825 Gravenstein Hwy.  
Sebastopol CA 95472  
707-529-2414

License: 547812

# Project Notice

Date: 09-10-2002

**To:** Lincoln Heating & Cooling  
324 Hitton Avenue, Ste #12  
San Francisco CA 87659

You are hereby notified that the schedule of work for the project(s) listed below requires you to perform the following tasks. If you are unable to commence work on the date listed, you must notify us immediately!

**Issued By:** Rob Patrick

Job#	Name Tasks	Location Days	Start	Finish
<b>2</b>	<b>Emerson Elementary School</b>	<b>3421 Oliver Street</b>		
	9000.000 HVAC Rough-In	1	04/19/2002	04/19/2002
	11800.000 HVAC Trim & Test	1	05/29/2002	05/29/2002
<b>4</b>	<b>Angelo's Diner</b>	<b>31 Dutton Avenue</b>		
	9000.000 HVAC Rough-In	1	02/06/2002	02/06/2002
	11800.000 HVAC Trim & Test	1	02/24/2002	02/24/2002
<b>8</b>	<b>Wedgewood Office Park</b>	<b>3242 Third Street</b>		
	9000.000 HVAC Rough-In	1	06/30/2002	06/30/2002
	11800.000 HVAC Trim & Test	1	07/18/2002	07/18/2002

***Notify subcontractors of where you expect them to be and when in advance using this report (10-1-1-21). No delays!***



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Call Sheet

Subcontractor in list 2, 13, 18, 19

Vendor#	Name	Contact	Phone#	Task	Start	Finish
Job#		Phase#				
<b>2</b>	<b>All Weather Heating &amp; Cooling</b>		<b>707 528-4220</b>			
207	Windsor Elementary School	0 None	9000.000	HVAC Rough-In	03/03/2003	03/06/2003
			11800.000	HVAC Trim & Test	06/27/2003	07/01/2003
215	Senor Burrito #8	0 None	9000.000	HVAC Rough-In	10/22/2002	10/22/2002
			10000.000	Gutters	10/25/2002	10/25/2002
			11800.000	HVAC Trim & Test	11/26/2002	11/26/2002
216	Senor Burrito #10	0 None	9000.000	HVAC Rough-In	10/28/2002	10/28/2002
			10000.000	Gutters	10/31/2002	10/31/2002
			11800.000	HVAC Trim & Test	12/21/2002	12/21/2002
<b>13</b>	<b>Christie Electric, Inc.</b>		<b>707 575-1127</b>			
220	Shoes R Us	0 None	11700.000	Electrical Trim	10/20/2002	10/21/2002
<b>18</b>	<b>Empire Floors</b>		<b>707 524-2594</b>			
207	Windsor Elementary School	0 None	1400.000	Order Flooring	10/23/2002	10/23/2002
			11500.000	Flooring	06/06/2003	06/12/2003
220	Shoes R Us	0 None	11500.000	Flooring	10/17/2002	10/18/2002
<b>19</b>	<b>Rainbow Seamless Gutters</b>		<b>707 537-0925</b>			
207	Windsor Elementary School	0 None	10000.000	Gutters	03/26/2003	03/26/2003

**Call your subcontractors to remind them where they need to be and when.**

Report 10-1-4-21  
Bill

09/16/2002  
10:13 AM



**Managed Rite Construction**  
 825 Gravenstein Hwy.  
 Sebastopol CA 95472  
 800 555-5555

License: 999999

# Transmittal

Date: 10-28-2002

**To:** Sonoma County District Attny.  
 1145 Administration Drive  
 Santa Rosa CA 95404

**Project:** 207  
 Windsor Elementary School  
 2300 Main St.  
 Windsor CA 95492

**Prepared By:** Dave Hall

Item	Quantity	Description
1	1	Project Schedule - Updated 6/25
2	2	Progress Billing - through 6/30

***Customize and print this report (6-11-3-21) with your own company letterhead or bring in your company logo!***

\* \* \*

***See Custom Reports to view wonderful custom Transmittal forms.***

Please sign and date this form as proof that you are in receipt of the above listed items.  
 Return form to Managed Rite Construction

Signed: \_\_\_\_\_ Date: \_\_\_\_\_





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# Daily Field Report

10/28/02

## Daily Field Report

Record# 1 to 1

**Date:** 06/25/2001  
**Job:** 207 Windsor  
 Phase:  
 Description: Wall Sheet  
 Reported By: 6 James P  
 Entered Date: 06/26/2001

Record #: 1  
 Temperature: 92  
 Weather Conditions: Clear - No Wind  
 User Def1:  
 User Def2:  
 User Name: Dave

### Employees:

Employee	Cost Code	Absence Reason	Pay Type	Pay Group	Hours/Pieces
User Defined				Required Training	
6 James P Lincoln	1000.000	GENERAL REQUIRE	1 Regular	11 WES-Carp-Frmn	8.00
11 David N Taylor	6120.000	Wall Framing	1 Regular	12 WES-Carp-Jrnyrn	8.00
20 Kevin T Martinez	6120.000	Wall Framing	1 Regular	13 WES-Carp-90% Appr.	8.00
17 Steven K Ching	6120.000	Wall Framing	1 Regular	13 WES-Carp-90% Appr.	8.00
24 Linda F Collins	6120.000	Wall Framing	1 Regular	13 WES-Carp-90% Appr.	8.00
27 Marvin B Hall	6120.000	Wall Framing	1 Regular	14 WES-Carp-80% Appr.	8.00

### Subcontractors:

### Equipment:

Equipment	Description	Cost Code	Units	Operated	Stand By	Idle
100 JCB 926 Forklif	Wall Sheeting	6120.000 Wall Frami	2	0.50		

### Units:

### Incidents:

Type	Time
2 Injury	02:20 PM

### Meetings:

### Orders:

***View entries from the field  
prior to payroll export!***

# Prime Change List

10/28/02



Managed Rite Construction

Prime Change List  
with Detail  
Job 215 to 215

Record#	Order#	Date	Description	Status	Requested Amount	Approved Amount
<b>215 Senor Burrito #8</b>						
<b>6</b>	<b>1</b>	<b>06/04/2001</b>	<b>Move Elec.Serv. &amp; Downspouts</b>	<b>Approved</b>	<b>404.81</b>	<b>380.00</b>
			Alter Location of Electrical Servi	16000.000 ELECTRICAL	347.88	325.00
			Alter Locations & add 1 Downsp	15700.000 HVAC	56.93	55.00
<b>8</b>	<b>2</b>	<b>06/27/2001</b>	<b>Floor Tile Upgrade</b>	<b>Open</b>	<b>1,138.50</b>	
			Floor Tile Upgrade	9300.000 Ceramic Tile	1,138.50	
<b>9</b>	<b>3</b>	<b>04/15/2001</b>	<b>Roof Framing - Add Blocking</b>	<b>Approved</b>	<b>1,265.00</b>	<b>1,175.00</b>
			Roof Framing - Add Blocking	6130.000 Roof Framing	1,265.00	1,175.00
<b>10</b>	<b>4</b>	<b>05/29/2001</b>	<b>Office Windows</b>	<b>Open</b>	<b>2,733.05</b>	
			Material	6120.000 Wall Framing	35.75	35.75
			Material	6150.000 Siding & Exterior Trim	3.11	3.11
			Material	6700.000 Rough Hardware	0.15	0.15
			Material	8500.000 Windows	2,631.42	2,631.42
			Labor	6120.000 Wall Framing	62.62	62.62
<b>Job Totals:</b>					<b>5,541.36</b>	<b>1,555.00</b>
<b>Grand Total:</b>					<b>5,541.36</b>	<b>1,555.00</b>

***Print detailed to see  
itemized information  
when tracking status  
of Change Orders.***



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# Prime Contract Audit

06/17/02

## Prime Contract Audit

Job# 207 to 207

Job	Record#	Trans#	Date	Description	Open/Review Contract	Approved
<b>207 - Windsor Elementary School</b>						2,796,181.38
Change Orders:						
	5	1	05/29/2001	Office Windows	2,733.05	
<b>Total Changes:</b>					<b>2,733.05</b>	
<b>New Contract Total:</b>					<b>2,798,914.43</b>	<b>2,796,181.38</b>
Invoices:						
	300	207-001	02/25/2002	Prog. Bill #1		175,000.00
	325	207-002	03/25/2002	Prog. Bill #2		35,208.10
	348	207-003	04/25/2002	Prog. Bill #3		282,890.95
	375	207-004	05/25/2002	Prog. Bill #4		256,931.52
<b>Total Invoices:</b>						<b>750,030.57</b>
<b>Balance On Contract:</b>					<b>2,048,883.86</b>	<b>2,046,150.81</b>

***Print for all jobs, a list of jobs or one specific job.***

# Subcontract Audit

12/16/02



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**Track your subcontracts for specific jobs and vendors.**

## Subcontract Audit

Land

Job 186 to 186, Vendor 45 to 45

Contract#	Job Description	Vendor CostCode	Type	Amount	Contract
776	186 Monte Rio Post Office Stucco Subcontractor	45 West Coast Stucco 9100.000 Stucco	4 Subcontract	13,761.00	13,761.00

Change Orders:

Record#	Order#	Description	Cost Code	Type	Change	Total Changes:	New Contract:
3	1	Stucco on Saturdays	9100.000 Stucco	4 Subcontract	790.00	<b>4,790.00</b>	<b>18,551.00</b>
11	2	Stucco on Saturdays	9100.000 Stucco	4 Subcontract	1,000.00		
12	3	Sunday Work	9100.000 Stucco	4 Subcontract	3,000.00		

Invoices:

Record#	Invoice#	Date	Description	Amount	Total Invoiced to Date:	Balance on Contract:
95	4728	05/07/2001	Stucco/Ext. Face	14,551.00	<b>15,951.00</b>	<b>2,600.00</b>
196	1267778	12/16/2002	Stucco/Ext. Face	1,400.00		

Original Contract	Approved Changes	New Contract	Invoiced to Date	Remaining Contract	Outstanding Balance
13,761.00	4,790.00	18,551.00	15,951.00	2,600.00	2,855.10



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# Purchase Order Audit

10/28/02

## Purchase Order Audit

Record# 51 to 52, Job 220 to 220, Status <> 5

Record#	Order#	Date	Description	Order Quantity	Price	Received Quantity	Price
51	3786	10/23/2000	Purchase Order				
	5426		8d Galvanized Finish	2.0000	1.76		
	5448		16d CC Sinkers	8.0000	6.18	8.0000	6.18
	5473		3" Pasload	1.0000	31.20	1.0000	31.20
	5476		.22 Cal. Yellow Load	25.0000	1.88	25.0000	1.88
	5478		2-1/2" Pin (w/Washer)	25.0000	3.75	25.0000	3.75
	6103		2x4x116-1/4" Stud - Doug Fir #2	50.0000	145.00	50.0000	145.00
	6306		2x4x14-7/16" Block - Doug Fir #2	90.0000	31.50	90.0000	31.50
	6971		2-1/4x3/8" Rev Base	259.0000	114.22		
	8820		Knob - Security	3.0000	66.66		
	8830		Door Stop	3.0000	1.65		
	20240		2x4 Doug Fir #2 Random	180.0000	54.00	180.0000	54.00
<b>Order Totals:</b>					<b>457.80</b>		<b>273.51</b>
52	3787	10/23/2000	Purchase Order				
	9605		Resilient Floor Adhesive	3.0000	38.85		
	9625		1/8" Vinyl Composition Tile	525.0000	2,625.00		
	9657		5/8" Foam Carpet Pad	137.0000	616.50		
	9673		Nylon Carpet - Heavy Traffic	137.0000	3,699.00		
<b>Order Totals:</b>					<b>6,979.35</b>		
<b>Grand Totals:</b>					<b>7,437.15</b>		<b>273.51</b>

**Stay on top of  
outstanding  
Purchase Orders!**



Managed Rite Construction

# Project Hot List

10/28/02

## Project Hot List

Record#	Transaction#	Description	Date	Job
<b>*** Change Orders **</b>				
8	2	Floor Tile Upgrade	06/27/2001	215 - Senor Burrito #8
<b>*** Field Reports ***</b>				
1		Wall Sheet	06/25/2001	207 - Windsor Elemen
2		Wall Sheeting	06/26/2001	207 - Windsor Elemen
3		Wall Sheet	06/27/2001	207 - Windsor Elemen
<b>*** Payable Invoices</b>				
28	23791-Ret	Sitework	02/28/2001	186 - Monte Rio Post
156	48678	Insulation - Final	05/31/2001	186 - Monte Rio Post
30	23852-Ret	Sitework	03/24/2001	207 - Windsor Elemen
97	23904	Sitework	05/07/2001	215 - Senor Burrito #8
185	6822	Electrical - Rough	06/08/2001	215 - Senor Burrito #8
184	4788	Stucco/Ext. Face	06/11/2001	215 - Senor Burrito #8
<b>*** Plan Records ***</b>				
1	KMF00-03	Full Set Blueprint/Spe	01/01/2001	207 - Windsor Elemen
<b>*** Progress Billings</b>				
15	4	Application #3	06/25/2001	207 - Windsor Elemen
<b>*** Punch Lists ***</b>				
1		Punch List	06/22/2001	186 - Monte Rio Post
<b>*** Requests for Info</b>				
1		Soffit Change	06/26/2001	207 - Windsor Elemen
3		Soffit Change	06/26/2001	207 - Windsor Elemen
2		Plumbing Change	06/29/2001	207 - Windsor Elemen
<b>*** Transmittals ***</b>				
1		Updated Schedule	06/27/2001	207 - Windsor Elemen
2		Updated Schedule	06/27/2001	207 - Windsor Elemen
3		Updated Schedule	06/27/2001	207 - Windsor Elemen
4		Updated Schedule	06/27/2001	207 - Windsor Elemen
9		Updated Schedule	06/27/2001	207 - Windsor Elemen

**Track and  
eliminate  
items from  
the 'Hot List'  
(Report 6-11-9)  
quickly.**

**Rarely printed;  
view from  
within Intuit®  
Master Builder™  
and drill down  
to all records.**



Managed Rite Construction

# General Journal

09/09/02

## General Journal

Period 5 to 5, Account 1000 to 1000, Date 05/25/2001 to 05/25/2001,...

Record#	Trans#	Date	Description	PO#	Payee	Debit Amount	Credit Amount
Description	Account#	Name	SubAcc#	Name			
<b>1 - GL Check</b>							
305	65569	05/25/2001	LOC Payoff		Bank of the West		
		1000	General Checking				111,121.58
						<b>Source Total:</b>	<b>111,121.58</b>
<b>10 - AR Receipt</b>							
299	0525	05/25/2001	So Co. Bd of Ed		Sonoma Co. Board of Educatio		
Cash Receipts		1000	General Checking			254,600.00	
						<b>Source Total:</b>	<b>254,600.00</b>
<b>14 - AP Checks</b>							
300	65564	05/25/2001	A/P Check		Shamrock Materials		
Check		1000	General Checking				7,224.00
301	65565	05/25/2001	A/P Check		Shelter Glass, Inc.		
Check		1000	General Checking				17,838.90
302	65566	05/25/2001	A/P Check		Pacific Bell		
Check		1000	General Checking				230.98
303	65567	05/25/2001	A/P Check		City of Santa Rosa Utilities		
Check		1000	General Checking				2.25
304	65568	05/25/2001	A/P Check		Kathy Wheelerberg		
Check		1000	General Checking				480.00
						<b>Source Total:</b>	<b>25,776.13</b>
						<b>Grand Total:</b>	<b>254,600.00      136,897.71</b>

**Excellent report to have as insurance to your backups!  
 Have to restore and lose a day's work?  
 This report, sorted by source, will provide all  
 Accounting entries needing to be re-entered.**



Managed Rite Construction

AP Invoice Aging  
Land  
Vendor 2 to 6, Job 186 to 215

# AP Invoice Aging

09/28/02

**Great detailed invoice aging that has several ways to select with a variety of sorting capabilities.**

Record#	Invoice#	Due Date	Balance	Retained	Current	1 - 30	31 - 60	61 - 90	91+	Total Due
<b>2 All Weather Heating &amp; Cooling</b>										
<b>186 Monte Rio Post Office</b>										
9	984807	05/30/2002	292.50	292.50						
83	984825	06/30/2002	455.00	455.00						
103	984855	06/28/2002	248.20	248.20						
150	984991	08/29/2002	9,412.00	941.20						
<b>Job Totals:</b>			<b>10,407.70</b>	<b>1,936.90</b>		<b>8,470.80</b>				<b>8,470.80</b>
<b>215 Senor Burrito #8</b>										
207	985016	07/30/2002	2,485.00	248.50				2,236.50		2,236.50
<b>Job Totals:</b>			<b>2,485.00</b>	<b>248.50</b>				<b>2,236.50</b>		<b>2,236.50</b>
<b>Vendor Totals:</b>			<b>12,892.70</b>	<b>2,185.40</b>		<b>8,470.80</b>		<b>2,236.50</b>		<b>10,707.30</b>
<b>4 Shamrock Materials</b>										
<b>215 Senor Burrito #8</b>										
123	98275	07/13/2002	8,176.02					8,176.02		8,176.02
<b>Job Totals:</b>			<b>8,176.02</b>					<b>8,176.02</b>		<b>8,176.02</b>
<b>Vendor Totals:</b>			<b>8,176.02</b>					<b>8,176.02</b>		<b>8,176.02</b>
<b>Grand Totals:</b>			<b>21,068.72</b>	<b>2,185.40</b>		<b>8,470.80</b>	<b>2,236.50</b>	<b>8,176.02</b>		<b>18,883.32</b>

**Retention shown in separate column.**



**Managed Rite Construction  
825 Gravenstein Hwy.  
Sebastopol CA 95472**

**Alert Subcontractors  
regarding their upcoming  
insurance expirations  
via this report (4-1-6-51).**

09-11-2002

Overhead Door Co of Santa Rosa  
3217 Coffey Ln.  
Santa Rosa CA 95401

Overhead Door Co of Santa Rosa:

Our records indicate that your insurance or license certificates have expired or are about to expire.  
Please check the certificate dates listed below and provide us with updated certificates for those items that have expired.

Contractor's License	05/01/2001
Workers' Compensation	05/01/2002
General Liability	05/01/2002

Thank you in advance for your attention to this matter.

Sincerely,

**Managed Rite Construction  
825 Gravenstein Hwy.  
Sebastopol CA 95472**

# Lien Waiver

To Whom It May Concern:

We, the undersigned **Action Plumbing & Heating** having been employed by **Managed Rite Construction,** to do construction work on the premises known as **Monte Rio Post Office** do hereby affirm that we have paid all charges against us for labor and materials through **06/11/2001**.

Also, we the undersigned, for and in consideration of payments

of **ONE THOUSAND NINE HUNDRED EIGHT AND 40/100 DOLLARS**

( **1,908.40** ) Dollars, the cumulative amount

of **EXACTLY FIVE THOUSAND THIRTEEN DOLLARS**

( **5,013.00** ) Dollars being the entire amount due as of this date, the receipt whereof is hereby acknowledged, do hereby waive and release any and every lien and claim including bond claims on said above described building and premises on account of labor or materials furnished by **Action Plumbing & Heating** by the undersigned for said building or premises, through **06/11/2001**, with the exception of retention withheld to date

of **FIVE HUNDRED SIX AND 30/100 DOLLARS**

( **506.30** ) Dollars.

GIVEN UNDER OUR HAND AND SEAL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2002

SIGNED BY: \_\_\_\_\_  
(Owner/Agent)

STATE OF: \_\_\_\_\_

COUNTY OF: \_\_\_\_\_

SUBSCRIBED AND SWORN BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2002

My Commission Expires \_\_\_\_\_

Please Note: Refer to application form for clarification of the amounts to be filled out on this form.

***This date reflects latest date of all invoices selected for payment.***

***If you prefer 'Letter' style, use this report (4-3-3-41).***



**Managed Rite Construction**  
825 Gravenstein Hwy.  
Sebastopol CA 95472  
800 555-5555

License: 999999

# Progress Billing

Application: 4

Period: 12/14/2002

**Owner:** Sonoma Co. Board of Education  
15000 Arnold Dr.  
Glen Ellen CA 95442

**Job Location:** Windsor Elementary School  
2300 Main St.  
Windsor CA 95492

## Application For Payment On Contract

<b>Original Contract</b> .....	2,746,594.00
<b>Net Change by Change Orders</b> .....	18,453.00
<b>Contract Sum to Date</b> .....	2,765,047.00
<b>Total Complete to Date</b> .....	<u>940,550.03</u>
<b>Total Retained</b> .....	94,055.01
<b>Total Earned Less Retained</b> .....	<u>846,495.02</u>
<b>Less Previous Billings</b> .....	675,027.51
<b>Current Payment Due</b> .....	<div style="border: 1px solid black; padding: 2px;">171,467.51</div>
<b>Balance on Contract</b> .....	<u>1,918,551.98</u>

## Contractor's Certification of Work

The undersigned contractor certifies that, to the best of the contractor's knowledge, the work on the the above named job has been completed in accordance with the plans and specifications to the level of completion indicated on the attached schedule of completion.

Contractor: \_\_\_\_\_ Date: \_\_\_\_\_

***This report (3-7-0-21) prints similar to the AIA document G702 with added verbiage you can customize.***

*Terms: Invoices are due and payable from the date of invoice. All overdue amounts will be charged a service charge of 0.00 % per month. Please make checks payable to: Managed Rite Construction*

*Thank you for your prompt payment.*

Application: 4  
 Period: 12/14/2002

PROGRESS BILLING

**Note: Stored  
 Material column**

Schedule of Work Completed

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
10 - General Requirements	12,825.00		12,825.00	2,821.50	1,282.50		4,104.00	32.00	8,721.00	410.40
101 - Grading	153,286.00		153,286.00	99,635.90			99,635.90	65.00	53,650.10	9,963.59
102 - Utilities	120,008.00		120,008.00	108,007.20			108,007.20	90.00	12,000.80	10,800.72
103 - Paving	48,707.00		48,707.00						48,707.00	
104 - Site Concrete	63,238.00		63,238.00						63,238.00	
105 - Site Finish	66,598.00		66,598.00						66,598.00	
201 - Bldg Foundation	286,080.00		286,080.00	286,080.00			286,080.00	100.00		28,608.00
202 - Bldg Structure	404,154.00		404,154.00	193,993.92	96,996.96		290,990.88	72.00	113,163.12	29,099.09
203 - Doors / Windows	135,312.00		135,312.00		27,062.40	52,000.00	79,062.40	58.43	56,249.60	7,906.24
204 - Bldg Ext. Finish	377,886.00		377,886.00						377,886.00	
205 - Bldg Int. Finish	287,505.00		287,505.00						287,505.00	
206 - Bldg Mechanical	492,211.00		492,211.00	34,454.77			34,454.77	7.00	457,756.23	3,445.48
207 - Electrical	278,192.00		278,192.00	25,037.28			25,037.28	9.00	253,154.72	2,503.73
208 - Bldg Furn/Fixt.	20,592.00		20,592.00		6,177.60		6,177.60	30.00	14,414.40	617.76
Change Order No. 1		10,000.00	10,000.00		7,000.00		7,000.00	70.00	3,000.00	700.00
Change Order No. 2		8,453.00	8,453.00						8,453.00	
<b>Totals:</b>	<b>2,746,594.00</b>	<b>18,453.00</b>	<b>2,765,047.00</b>	<b>750,030.57</b>	<b>138,519.46</b>	<b>52,000.00</b>	<b>940,550.03</b>	<b>34.02</b>	<b>1,824,496.97</b>	<b>94,055.01</b>

**Detail prints similar to AIA document  
 G703 with column headings.**



**Managed Rite Construction**  
 825 Gravenstein Hwy.  
 Sebastopol CA 95472  
 800 726-6278

License: 543210

# Time & Materials Invoice

Invoice#: 189

Invoice Date: 09-12-2002

**Customize with  
your own logo!**

**To:** Sonoma Co. Board of Education  
 15000 Arnold Dr.  
 Glen Ellen CA 95442

**Project:** Windsor Elementary School  
 2300 Main St.  
 Windsor CA 95492

**Terms:** 15DY

Record#	Trans#	Date	Description	Cost Amount
<b>207 Windsor Elementary School</b>				
<b>1 Material</b>				
98	98156	04/25/2001	Shamrock Materials	7,224.00
				<b>Subtotal: 7,224.00</b>
<b>2 Labor</b>				
84	James P Lincoln	04/24/2001	8.00 hrs @ 43.87	350.98
85	James P Lincoln	04/25/2001	8.00 hrs @ 43.87	350.98
				<b>Subtotal: 701.96</b>
<b>4 Subcontract</b>				
100	48391	04/25/2001	Bay Cities Concrete Pump	1,170.00
				<b>Subtotal: 1,170.00</b>
				<b>Cost Total: 9,095.96</b>

**You can choose  
mark-ups for each  
cost type and for  
the whole job. You  
can also run this  
Report (3-10-3-23)  
with subtotals by  
Cost Code.**

**You choose  
% per job!**

Total Taxable: 8,307.60

Markup @ 11.9 %	1,083.60
Total Charges:	10,179.56
Overhead @ 13.9 %	1,421.64
Profit @ 9.39 %	1,089.92
Sales Tax	623.07
<b>Invoice Total:</b>	<b>13,314.19</b>

A service charge of 0.00 % per anum will be computed on all amounts overdue on regular statement dates.

Thank You for your prompt payment!

# A/R Aged Call Sheet

06/17/01



Managed Rite Construction

A/R Aged Call Sheet  
with Invoice Detail and Client Notes  
Client 124 to 127, Status < 4

Client#	Name	Contact	Phone#	Ext.	Phone2	Fax	Balance
Job#	Job Name	Retention	Current	1-30	31-60	61-90	91+
<b>124</b>	<b>Postmaster - Monte Rio</b>	Kevin Martin	707 865-2328			707 865-3746	
	186 Monte Rio Post Office						
186-001-Ret	03/27/2001	Progress Billing #1	9,569.34				9,569.34
186-002-Ret	04/24/2001	Progress Billing #2	6,271.85				6,271.85
186-003	05/25/2001	Progress Billing #3	14,281.68				14,281.68
186-004	06/24/2001	Progress Billing #4	13,305.54				13,305.54
186-005	07/25/2001	Progress Billing #5	10,626.77	95,641.07			106,267.84
<b>Job Totals:</b>		<b>54,055.18</b>	<b>95,641.07</b>				<b>149,696.25</b>
<b>Client Totals:</b>		<b>54,055.18</b>	<b>95,641.07</b>				<b>149,696.25</b>
<b>127</b>	<b>Sonoma Co. Board of Education</b>	Donald Moses	707 938-0945	71		707 938-9833	
	207 Windsor Elementary School						
207-001	04/25/2001	Progress Billing #1	3,520.81		31,687.29		35,208.10
207-002	05/25/2001	Progress Billing #2	21,289.10	7,001.85			28,290.95
207-003	06/25/2001	Progress Billing #3	25,693.15				25,693.15
<b>Job Totals:</b>		<b>50,503.06</b>	<b>7,001.85</b>	<b>31,687.29</b>			<b>89,192.20</b>
<b>Client Totals:</b>		<b>50,503.06</b>	<b>7,001.85</b>	<b>31,687.29</b>			<b>89,192.20</b>
<b>Grand Total:</b>		<b>104,558.24</b>	<b>95,641.07</b>	<b>7,001.85</b>	<b>31,687.29</b>		<b>238,888.45</b>

**Need invoice detail, this report is just what you're looking for.**



Managed Rite Construction

# Worker's Comp Report

01/29/04

## Worker's Comp Report

Record#	Check# Comp Code	Period	Employee	Hours	Workers Comp Wages	Overtime	Subject Wages			
<b>Totals by Comp Code:</b>										
	<b>Comp Code</b>	<b>Hours</b>	<b>Wages</b>	<b>Overtime</b>	<b>Subject</b>	<b>Rate</b>	<b>Comp</b>	<b>Mod 1</b>	<b>Mod2</b>	<b>Total</b>
5201	<\$17 Flatwork Concrete	160.00	6,393.25		6,393.25	9.8600	630.37	0.920000		579.94
5205	>\$17 Flatwork Concrete	9.50	76.00		76.00	8.4200	6.40	0.920000		5.89
5213	Foundation Concrete	400.00	8,834.00		8,834.00	10.9800	969.97	0.920000		892.37
5225	Reinforcing Steel	96.00	992.00		992.00	9.8500	97.71	0.920000		89.89
5645	<\$19 Carpentry	527.00	34,202.73		34,202.73	26.0800	8,920.07	0.920000		8,206.46
5697	>\$19 Carpentry	1,963.25	100,358.90		100,358.90	9.6500	9,684.63	0.920000		8,909.86
8810	Clerical	960.00	53,500.00		53,500.00	0.7900	422.65	0.920000		388.84
9999	Owner Exempt		38,461.50		38,461.50					
15201	<\$17 Flatwork Concrete		9,468.00		9,468.00	8.8700	839.81	1.000000		839.81
15645	<\$19 Carpentry	752.00	19,560.00		19,560.00	25.8200	5,050.39	1.000000		5,050.39
15697	>\$19 Carpentry	448.00	23,652.00		23,652.00	9.5500	2,258.77	1.000000		2,258.77
<b>Totals:</b>		<b>5,315.75</b>	<b>295,498.38</b>		<b>295,498.38</b>		<b>28,880.77</b>			<b>27,222.22</b>

*In most areas, you can save money by applying different comp code rates for different tasks performed.*

# Certified Payroll Report

Report Period: 04/22/2001 to 04/28/2001  
Payroll#: 5

**Company:** Managed Rite Construction  
825 Gravenstein Hwy.  
Sebastopol CA 95472

**Project:** Williams Post Office  
19420 Williams Rd.  
Monte Rio CA 95462

Chk: 1273      Chk Date: 05/04/2001      From: 04/22/2001      To: 04/28/2001      Fed Allow: 1      State Allow: 1  
 Ssn: 999-99-9999      Med/FICA      FedWh      State      SDI      Other  
 Kevin Mendoza      39.16      48.32      5.55      3.58      12.00  
 1923 Mark St      Wages      Add Ons      Deduct      Net  
 Santa Rosa CA 95401      400.00      112.00      108.61      403.39  
 Phone: 707 546-2835      Heritage:Hispanic

[----- Wages -----]						[----- Benefits -----]			
Date	Trade	Type	Hours	Rate	Base	Vacation	Pension	Health	Other
04/23/2001	Carp-90% Appr.	Reg	8.00	25.0000	200.00				56.00
04/24/2001	Carp-90% Appr.	Reg	8.00	25.0000	200.00				56.00
This Job:			16.00		400.00				112.00

Chk: 1282      Chk Date: 05/04/2001      From: 04/22/2001      To: 04/28/2001      Fed Allow: 2      State Allow: 2  
 Ssn: 999-99-9999      Med/FICA      FedWh      State      SDI      Other  
 Jason Hepler      94.24      226.52      70.76      8.62      98.36  
 76 E. North Dr.      Wages      Add Ons      Deduct      Net  
 Petaluma CA 94952      984.00      248.00      498.50      733.50  
 Phone: 707 766-8303      Heritage:Black

[----- Wages -----]						[----- Benefits -----]			
Date	Trade	Type	Hours	Rate	Base	Vacation	Pension	Health	Other
04/24/2001	Carp-Frmn	Reg	8.00	25.0000	200.00				62.00
04/25/2001	Carp-Frmn	Reg	8.00	25.0000	200.00				62.00
04/26/2001	Carp-Frmn	Reg	8.00	25.0000	200.00				62.00
04/27/2001	Carp-Frmn	Reg	8.00	25.0000	200.00				62.00
This Job:			32.00		800.00				248.00
This Job:			48.00		1,200.00				360.00

*Note: Be in compliance and print our No Work Performed report 5-1-6-26.*

*For this report (5-1-6-21), you must select jobs separately to get individual job totals as shown here, but they are actually printed on a separate page. Ability to omit Social Security #.*

**Payroll Totals for All Reported Checks:**

Taxable Wages:	1,744.00
Employee Fica/Medicare:	133.40
Federal Income Tax:	274.84
State Income Tax:	76.31
Disability Insurance:	12.20
Other Deductions:	110.36

**Net Pay: 1,136.89**



# STATEMENT OF COMPLIANCE (CERTIFICATION UNDER PENALTY OF PERJURY)

Date 01-29-2004 at Sebastopol, CA

I, \_\_\_\_\_ do certify under penalty of perjury:

1) That all of the information in this report is true and correct.

2) That I pay or supervise the payment of the persons employed by ~~Managed Rite Construction~~ on the 05/04/2001, that during the payroll of 04/22/2001 to 04/28/2001 all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly from the full wages earned by any person, other than permissible deductions, as described below:

FICA (Social Security), Medicare, Federal Income Taxes, State Income Taxes, State Disability (SDI), Court Ordered Wage Attachments, 401K Plans

3) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rate for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

4) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a state apprenticeship agency.

5) That:

a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to the appropriate programs for the benefit of such employees.

b) WHERE FRINGE BENEFITS ARE PAID IN CASH

Each laborer or mechanic listed in the above referenced payroll has been paid as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 5(c) below:

c) EXCEPTIONS

EXCEPTION (Trade)	EXPLANATION
Remarks	
Name and Title	Signature



**Managed Rite Construction**

# Job Status Report

10/01/02

Job Status Report  
Land  
Job# 196 Sparks Motel #3  
Period# 9

**Shows both original and current budget.**

Record#	Item#	Description	Date	Amount
		Original Contract		32,000.00
696	1	Winter Heat, Sand Cushion	01/25/2002	3,910.00
697	2	Sand for sidewalks.	02/21/2002	717.31
Contract to Date:				36,627.31

**Includes both Billing & Cost information. That's unique!**

Code#	Description	Cost Type	Original Budget	Current Budget	Period Costs	Total Costs	% Comp	Projected Costs
2000.000	Flatwork	Material	12,000.00	12,875.00		12,844.79	99.77	12,875.00
		Labor	7,897.00	7,897.00		7,578.02	95.96	7,897.00
		Subcontract			770.00	770.00		770.00
		Other	246.00	246.00	245.06	245.06	99.62	246.00
3000.000	Sitework	Material	1,840.00	1,840.00	1,070.07	1,070.07	58.16	1,840.00
		Labor	4,195.00	4,195.00	3,942.60	4,134.98	98.57	4,195.00

Period Billed	Period Received	JTD Billed	JTD Received	JTD Due
717.31		36,627.31	35,910.00	717.31

	Original Budget	Current Budget	Current Costs	Total Costs	% Comp	Projected Costs
Material	14,740.00	14,740.00	1,070.07	13,914.86	94.40	14,740.00
Labor	12,092.00	12,092.00	3,942.60	11,713.00	96.87	12,092.00
Equipment						
Subcontract			770.00	770.00		770.00
Other	246.00	246.00	245.06	245.06	99.62	246.00

<b>Totals:</b>	<b>27,078.00</b>	<b>27,078.00</b>	<b>6,027.73</b>	<b>26,642.92</b>	<b>98.39</b>	<b>27,848.00</b>
				<b>Projected Total Job Cost</b>		<b>27,848.00</b>
				<b>Projected Total Gross Profit</b>		<b>8,779.31</b>

# Cost to Complete Report

12/20/02



Managed Rite Construction

## Cost to Complete Report

Land

Job# = 220

Cost Code and Description	Budget	Cost to Date	% Comp	% Actual	Cost to Comp	Over/(Under)
<b>220 Shoes R Us</b>						
0 Unassigned						
1000.000 GENERAL REQUIREMENTS	2,746.50	527.25	19.20	25.00	1,581.75	-637.50
1310.000 Permits	1,102.46	890.00	80.73	100.00		-212.46
1540.000 Mobilize & Demobilize	1,011.10	218.23	21.58	25.00	654.69	-138.18
2200.000 Demolition	3,276.95	1,069.76	32.65	33.00	2,171.94	-35.25
6100.000 Rough Framing	3,364.20				3,364.20	
6120.000 Wall Framing	3,191.04	1,583.39	49.62	50.00	1,583.39	-24.26
6200.000 Finish Carpentry	459.65				459.65	
6400.000 Custom Casework	1,123.76				1,123.76	
6700.000 Rough Hardware	1,072.85	46.23	4.31	5.00	878.37	-148.25
8100.000 Metal Doors & Frames	970.87	743.11	76.54	75.00	247.70	19.94
8300.000 Special Doors	6,090.00	5,087.00	83.53	83.00	1,041.92	38.92
8700.000 Hardware-Door & Window	988.12				988.12	
9250.000 Gypsum Board	2,106.98	905.49	42.98	40.00	1,358.24	156.75
9500.000 Acoustical Treatment	1,960.00				1,960.00	
9660.000 Resilient Flooring	3,125.26				3,125.26	
9680.000 Carpet	5,011.38				5,011.38	
10500.000 Lockers & Shelving	5,657.08				5,657.08	
10800.000 Bath Accessories	954.11				954.11	
15100.000 Plumbing	1,925.00				1,925.00	
16000.000 ELECTRICAL	2,201.98	756.56	34.36	33.30	1,515.39	69.97
16100.000 Electrical Wiring	4,229.33	1,987.61	47.00	50.00	1,987.61	-254.11
Phase Totals:	52,568.62	13,814.63	26.28	26.87	37,589.56	-1,164.43
Job Totals:	52,568.62	13,814.63	26.28	26.87	37,589.56	-1,164.43
<b>Grand Totals:</b>	<b>52,568.62</b>	<b>13,814.63</b>	<b>26.28</b>	<b>26.87</b>	<b>37,589.56</b>	<b>-1,164.43</b>

**You can see Accounting vs. Field Completion percentages on this report.**

**Quickly update and print 'Cost to Complete' on your jobs.**

Report 6-8-1-21  
Henry Tavor

Page 1 of 1

12/20/2002  
03:53 PM



**Managed Rite Construction**

**Committed Costs**

Land  
Job# 220 Shoes R Us

**Can include Open Changes,  
P.O. Sales Tax, and can  
be sorted by phase.**

**Committed Costs**

12/19/02

<b>Cost Code</b>	<b>Budget + Changes</b>	<b>Cost To Date</b>	<b>Committed Contracts</b>	<b>Purchase Orders</b>	<b>Accrued Labor</b>	<b>Remaining Budget</b>
1000.000 - GENERAL REQUIREMEN	2,746.50				579.98	2,166.53
1310.000 - Permits	1,102.46	890.00				212.46
1540.000 - Mobilize & Demobilize	1,011.10	218.23				792.87
2200.000 - Demolition	3,276.95	1,069.76		166.85		2,040.34
6100.000 - Rough Framing	3,364.20					3,364.20
6120.000 - Wall Framing	3,191.04	1,583.39		230.50		1,377.15
6200.000 - Finish Carpentry	459.65			228.44		231.21
6400.000 - Custom Casework	1,123.76			850.00		273.76
6700.000 - Rough Hardware	1,072.85	46.23		46.53		980.10
8100.000 - Metal Doors & Frames	970.87	743.11				227.76
8300.000 - Special Doors	6,090.00	5,087.00				1,003.00
8700.000 - Hardware-Door & Window	988.12			136.63		851.49
9250.000 - Gypsum Board	2,106.98	655.49			275.00	1,176.49
9500.000 - Acoustical Treatment	1,960.00					1,960.00
9660.000 - Resilient Flooring	3,125.26		262.50	2,663.85		198.91
9680.000 - Carpet	5,011.38		374.31	4,315.50		321.57
10500.000 - Lockers & Shelving	5,657.08			5,262.40		394.68
10800.000 - Bath Accessories	954.11			71.20		882.91
15100.000 - Plumbing	1,925.00					1,925.00
16000.000 - ELECTRICAL	2,201.98	474.56			310.20	1,417.22
16100.000 - Electrical Wiring	4,229.33	1,987.61				2,241.72
<b>Totals:</b>	<b>52,568.62</b>	<b>12,755.38</b>	<b>636.81</b>	<b>13,971.89</b>	<b>1,165.18</b>	<b>24,039.37</b>



Managed Rite Construction

# Job Cost Journal

12/14/02

## Job Cost Journal

by Cost Code; with Budget (separate reports)

Job# 215 - Senor Burrito #8

Record#	Trans#	Date	Description	Vendor/Employee/Equipment	Cost Type	Cost
<b>Cost Code</b>	<b>1000</b>	<b>GENERAL REQUIREMENTS</b>		<b>Budget Hours:</b>	<b>593.50</b>	<b>Budget Amt: 20,782.75</b>
584	1405	06/05/2001	8.00 Reg Hrs	14 - Craig J Edwards	2	185.88
585	1405	06/06/2001	8.00 Reg Hrs	14 - Craig J Edwards	2	185.88
586	1405	06/07/2001	8.00 Reg Hrs	14 - Craig J Edwards	2	185.88
587	1405	06/08/2001	8.00 Reg Hrs	14 - Craig J Edwards	2	185.87
674	1430	06/11/2001	8.00 Reg Hrs	14 - Craig J Edwards	2	202.08
675	1430	06/12/2001	8.00 Reg Hrs	14 - Craig J Edwards	2	202.07
				<b>Cost Code Total:</b>	<b>48.00</b>	<b>1,147.66</b>
<b>Cost Code</b>	<b>1020</b>	<b>Contingency</b>		<b>Budget Hours:</b>		<b>Budget Amt: 2,500.00</b>
<b>Cost Code</b>	<b>1510</b>	<b>Temp. Utilities</b>		<b>Budget Hours:</b>		<b>Budget Amt: 580.50</b>
<b>Cost Code</b>	<b>1540</b>	<b>Mobilize &amp; Demobilize</b>		<b>Budget Hours:</b>	<b>8.00</b>	<b>Budget Amt: 882.33</b>
214	651057	05/07/2001	Forming		1	35.83
538	651298	05/24/2001	Framing Lumber		1	31.18
				<b>Cost Code Total:</b>		<b>67.01</b>
<b>Cost Code</b>	<b>2000</b>	<b>SITE WORK</b>		<b>Budget Hours:</b>		<b>Budget Amt: 72,651.00</b>
219	23904	05/07/2001	Sitework		4	14,500.00
				<b>Cost Code Total:</b>		<b>14,500.00</b>
				<b>Job Total:</b>		
				<b>Budget\$/Cost\$</b>	<b>97,396.58</b>	<b>15,714.67</b>
				<b>Budget Hrs./Actual Hrs.</b>	<b>601.50</b>	<b>48.00</b>

**Detailed job cost showing budget vs. actual cost**

# Completed Jobs SqFt Comparison

11/01/02



Master Builders

## Completed Jobs SqFt Comparison

by Cost Code

Comparing Job(s) 2, 3, 7, 15

Code # Description	2 - Jones Remodel		3 - Powers Remodel		7 - Waddell Remodel		15 - Smith Custom Home		Average	
	4,638	Sqft	6,662	Sqft	7,800	Sqft	5,647	Sqft	Cost	Per Sqft
<b>400 ICC-Indirect Construction Cost</b>										
401.000 Superintendents	1,738.78	0.37	1,283.68	0.19	290.82	0.04			1,104.43	0.20
402.000 Laborers	904.68	0.20	493.46	0.07			58.16	0.01	485.43	0.09
<b>Sub Totals</b>	<b>2,643.46</b>	<b>0.57</b>	<b>1,777.14</b>	<b>0.26</b>	<b>290.82</b>	<b>0.04</b>	<b>58.16</b>	<b>0.01</b>	<b>1,589.86</b>	<b>0.29</b>
<b>900 Finished Lot Acquisition</b>										
993.000 Finished Lot Purchase	110,000.00	23.72	145,000.00	21.77	246,500.00	31.60	107,500.00	19.04	152,250.00	24.03
<b>Sub Totals</b>	<b>110,000.00</b>	<b>23.72</b>	<b>145,000.00</b>	<b>21.77</b>	<b>246,500.00</b>	<b>31.60</b>	<b>107,500.00</b>	<b>19.04</b>	<b>152,250.00</b>	<b>24.03</b>
<b>1000 Preparation Preliminaries</b>										
1000.000 Permits and Fees	3,344.00	0.72	1,475.00	0.22	4,420.00	0.57	1,791.00	0.32	2,757.50	0.46
1020.000 Builder's Risk Insurance	1,134.99	0.24	1,044.00	0.16	1,776.00	0.23	1,004.40	0.18	1,239.85	0.20
1100.000 Architectural and Engineering							46.00	0.01	46.00	0.01
1110.000 Blue Prints	30.53	0.01	86.00	0.01	170.00	0.02	230.00	0.04	129.13	0.02
1115.000 Engineering Fees	1,153.23	0.25	1,433.34	0.22	2,040.00	0.26			1,542.19	0.24
1120.000 Surveys	497.50	0.11	225.00	0.03	595.00	0.08	275.00	0.05	398.13	0.07
1130.000 Plan Design	2,569.75	0.55							2,569.75	0.55
1200.000 Site Work	3,000.00	0.65	2,600.00	0.39	10,200.00	1.31	4,625.00	0.82	5,106.25	0.79
1230.000 Rough Grading	585.00	0.13							585.00	0.13
1405.000 Temporary Utilities	140.95	0.03	58.09	0.01	400.00	0.05	428.39	0.08	256.86	0.04
1430.000 Water line			300.00	0.05	510.00	0.07			405.00	0.06
1440.000 Septic System			6,269.76	0.94	5,700.00	0.73	3,864.00	0.68	5,277.92	0.78
1490.000 Port-A-Toilet	325.37	0.07	103.03	0.02	165.00	0.02	441.14	0.08	258.64	0.05

Completed Jobs SqFt Comparison

Continued...

Code # Description	2 - Jone Remodel		3 - Powers Remodel		7 - Waddell Remodel		15 - Smith Custom Home		Average	
	4,638	Sqft	6,662	Sqft	7,800	Sqft	5,647	Sqft	Cost	Per Sqft
1500.000 Construction Period Finan			1,540.00	0.23			5,109.31	0.90	3,324.66	0.57
1520.000 Closing Costs & Fees	1,099.75	0.24			2,499.00	0.32			1,799.38	0.28
<b>Sub Totals</b>	<b>13,881.07</b>	<b>3.00</b>	<b>15,134.22</b>	<b>2.28</b>	<b>28,475.00</b>	<b>3.66</b>	<b>17,814.24</b>	<b>3.16</b>	<b>25,696.26</b>	<b>4.25</b>
<b>2000 Excavation and Foundation</b>										
2000.000 Excavation and Backfill	8,230.18	1.77	5,631.50	0.85	6,324.00	0.81	1,260.00	0.22	5,361.42	0.91
2150.000 Foundation	24,789.86	5.34	26,243.14	3.94	42,500.00	5.45	29,964.21	5.31	30,874.30	5.01
2200.000 Slab	600.00	0.13			4,250.00	0.54			2,425.00	0.34
2205.000 Basement Slab	9,206.92	1.99	5,090.01	0.76	13,600.00	1.74	6,504.94	1.15	8,600.47	1.41
2300.000 Termite Protection	325.00	0.07	325.00	0.05	595.00	0.08	325.00	0.06	392.50	0.07
<b>Sub Totals</b>	<b>43,151.96</b>	<b>9.30</b>	<b>37,289.65</b>	<b>5.60</b>	<b>67,269.00</b>	<b>8.62</b>	<b>38,054.15</b>	<b>6.74</b>	<b>47,653.69</b>	<b>7.74</b>
<b>3000 Rough Structures</b>										
3000.000 Structural Steel	2,664.62	0.57	2,500.00	0.38	4,250.00	0.54	1,418.99	0.25	2,708.40	0.44
3100.000 Framing	58,153.78	12.54	10,000.00	1.50	106,669.90	13.68	60,325.16	10.68	58,787.21	9.60
3400.000 Concrete							16,173.25	2.86	16,173.25	2.86
3600.000 Plumbing Rough-In	6,896.24	1.49	8,100.00	1.22	53,550.00	6.87	6,340.41	1.12	18,721.66	2.68
3700.000 Electrical Rough-In	7,225.00	1.56					5,973.60	1.06	6,599.30	1.31
3750.000 Sound System Rough-In	220.00	0.05					220.00	0.04	220.00	0.05
3755.000 Security System Rough-In	832.00	0.18					1,106.00	0.20	969.00	0.19
3760.000 TV, Phone, Cable Rough-In	329.00	0.07	248.00	0.04	421.00	0.05	354.00	0.06	338.00	0.06
3765.000 Central Vac Rough-In	250.00	0.05	252.00	0.04	425.00	0.05	250.00	0.04	294.25	0.05
3800.000 HVAC Rough-In	8,058.50	1.74	8,570.00	1.29	14,450.00	1.85	8,097.00	1.43	9,793.88	1.58
<b>Sub Totals</b>	<b>84,629.14</b>	<b>18.25</b>	<b>29,670.00</b>	<b>4.47</b>	<b>179,765.90</b>	<b>23.04</b>	<b>100,258.41</b>	<b>17.74</b>	<b>114,604.95</b>	<b>18.82</b>
<b>4000 Full Enclosure</b>										
4000.000 Roofing	5,641.02	1.22	7,064.50	1.06	9,116.75	1.17	6,323.56	1.12	7,036.46	1.14
4120.000 Fireplace					8,500.00	1.09	6,600.00	1.17	7,550.00	1.13
4130.000 Brick veneer			22,250.00	3.34	37,825.00	4.85			30,037.50	4.10

Completed Jobs SqFt Comparison

11/01/02

Continued...

Code # Description	2 - Jones Remodel		3 - Powers Remodel		7 - Waddell Remodel		15 - Smith Custom Home		Average	
	4,638	Sqft	6,662	Sqft	7,800	Sqft	5,647	Sqft	Cost	Per Sqft
4135.000 Stone Veener	6,861.02	1.48					8,661.00	1.53	7,761.01	1.51
4145.000 Brick Steps	608.95	0.13	1,360.00	0.20	2,312.00	0.30	5,665.00	1.00	2,486.49	0.41
4400.000 Gutters	1,175.00	0.25	1,500.00	0.23	2,550.00	0.33	1,500.00	0.27	1,681.25	0.27
4500.000 Windows & Doors			500.00	0.08	100.00	0.01			300.00	0.05
4510.000 Windows	7,841.86	1.69	13,926.00	2.09	18,134.58	2.32	6,844.29	1.21	11,686.68	1.83
4530.000 Window Screens	505.58	0.11	2,401.56	0.36			757.99	0.13	1,221.71	0.20
4540.000 Exterior Doors	1,995.38	0.43					5,643.97	1.00	3,819.68	0.72
4570.000 Garage Door	1,755.00	0.38					2,500.00	0.44	2,127.50	0.41
4700.000 Insulation	4,350.00	0.94					4,500.00	0.80	4,425.00	0.87
4800.000 Exterior Trim	13,774.57	2.97					4,500.00	0.80	9,137.29	1.89
4815.000 Porches							5,498.67	0.97	5,498.67	0.97
4820.000 Decks	4,530.40	0.98							4,530.40	0.98
4825.000 Siding	7,962.50	1.72					17,500.00	3.10	12,731.25	2.41
4920.000 Interior Painting			4,500.00	0.68			16,100.00	2.85	10,300.00	1.77
4930.000 Exterior Painting			9,000.00	1.35			13,500.00	2.39	11,250.00	1.87
<b>Sub Totals</b>	<b>57,001.28</b>	<b>12.30</b>	<b>62,502.06</b>	<b>9.39</b>	<b>78,538.33</b>	<b>10.07</b>	<b>106,094.48</b>	<b>18.78</b>	<b>133,580.89</b>	<b>22.53</b>
<b>5000 Finish Trades</b>										
5000.000 Drywall	11,907.50	2.57					15,038.44	2.66	13,472.97	2.62
5100.000 Flooring							600.00	0.11	600.00	0.11
5130.000 Carpeting			6,000.00	0.90			6,500.00	1.15	6,250.00	1.03
5150.000 Hardwood Flooring							11,788.00	2.09	11,788.00	2.09
5200.000 Trim Carpentry							19,188.23	3.40	19,188.23	3.40
5210.000 Interior Doors							3,345.98	0.59	3,345.98	0.59
5225.000 Stair Parts							2,278.45	0.40	2,278.45	0.40
5300.000 Ceramic Tile							7,289.00	1.29	7,289.00	1.29
5400.000 Cabinets and Vanities							25,400.00	4.50	25,400.00	4.50
5420.000 Countertops							6,000.00	1.06	6,000.00	1.06
5500.000 Appliances							5,555.45	0.98	5,555.45	0.98
5600.000 Finish Plumbing							6,000.00	1.06	6,000.00	1.06



Completed Jobs SqFt Comparison

11/01/02

Continued...

Code # Description	2 - Jones Remodel		3 - Powers Remodel		7 - Waddell Remodel		15 - Smith Custom Home		Average	
	4,638	Sqft	6,662	Sqft	7,800	Sqft	5,647	Sqft	Cost	Per Sqft
5700.000 Finish Electrical							3,500.00	0.62	3,500.00	0.62
5725.000 Light Fixtures							6,653.77	1.18	6,653.77	1.18
5750.000 Stereo Finish							250.00	0.04	250.00	0.04
5755.000 Security Finish							1,000.00	0.18	1,000.00	0.18
5760.000 TV, Phone, & Cable Finish							263.00	0.05	263.00	0.05
5765.000 Central Vac Finish							1,025.00	0.18	1,025.00	0.18
5800.000 Finish HVAC							7,200.00	1.28	7,200.00	1.28
5940.000 Wallpaper							1,998.00	0.35	1,998.00	0.35
5950.000 Mirrors							850.00	0.15	850.00	0.15
5960.000 Shower Enclosures & Bath Acc			192.48	0.03			1,100.00	0.19	646.24	0.11
5965.000 Lock Sets & Interior Hard							1,875.00	0.33	1,875.00	0.33
<b>Sub Totals</b>	<b>11,907.50</b>	<b>2.57</b>	<b>6,192.48</b>	<b>0.93</b>			<b>134,698.32</b>	<b>23.84</b>	<b>132,429.09</b>	<b>23.60</b>
<b>6000 Completion and Inspection</b>										
6000.000 Building Clean-up			118.38	0.02	116.33	0.01	4,200.00	0.74	1,478.24	0.26
6100.000 Landscaping							16,000.00	2.83	16,000.00	2.83
6110.000 Retaining Walls	4,526.14	0.98					3,645.00	0.65	4,085.57	0.82
6150.000 Walks (Concrete & Pavers)	434.60	0.09					2,200.00	0.39	1,317.30	0.24
6200.000 Driveway							8,000.00	1.42	8,000.00	1.42
6310.000 Decks							4,449.66	0.79	4,449.66	0.79
6400.000 Walk-Through							1,892.44	0.34	1,892.44	0.34
6500.000 General Labor					118.38	0.02			118.38	0.02
<b>Sub Totals</b>	<b>4,960.74</b>	<b>1.07</b>	<b>118.38</b>	<b>0.02</b>	<b>234.71</b>	<b>0.03</b>	<b>40,387.10</b>	<b>7.16</b>	<b>37,341.59</b>	<b>6.72</b>
<b>8000 Financing</b>										
8130.000 Appraisal and related fees							500.00	0.09	500.00	0.09
8220.000 Title and recording							698.96	0.12	698.96	0.12
<b>Sub Totals</b>							<b>1,198.96</b>	<b>0.21</b>	<b>1,198.96</b>	<b>0.21</b>

Completed Jobs SqFt Comparison

11/01/02

Continued...

Code # Description	2 - Jones Remodel		3 - Powers Remodel		7 - Waddell Remodel		15 - Smith Custom Home		Average	
	4,638	Sqft	6,662	Sqft	7,800	Sqft	5,647	Sqft	Cost	Per Sqft
<b>9000 Sales &amp; Marketing</b>										
9045.000	Real Estate Marketing						6,577.15	1.16	6,577.15	1.16
9050.000	Sales Comms, outside						32,885.76	5.82	32,885.76	5.82
<b>Sub Totals</b>							<b>39,462.91</b>	<b>6.98</b>	<b>39,462.91</b>	<b>6.98</b>
<b>10000 Warranty</b>										
10203.000	Warranty		116.33	0.02			116.33	0.02	116.33	0.02
<b>Sub Totals</b>							<b>116.33</b>	<b>0.02</b>	<b>116.33</b>	<b>0.02</b>
<b>Total Cost</b>										
	<b>328,175.15</b>	<b>70.78</b>	<b>297,800.26</b>	<b>44.74</b>	<b>601,073.76</b>	<b>77.06</b>	<b>585,643.06</b>	<b>103.68</b>	<b>685,924.53</b>	<b>115.19</b>
<b>Actual Selling Price</b>										
	<b>619,815.00</b>	<b>133.64</b>	<b>800,815.00</b>	<b>120.21</b>	<b>1,205,000.00</b>	<b>154.49</b>	<b>742,000.00</b>	<b>131.40</b>	<b>841,907.50</b>	<b>134.94</b>
<b>Profit</b>										
	<b>291,639.85</b>	<b>62.88</b>	<b>503,014.74</b>	<b>75.51</b>	<b>603,926.24</b>	<b>77.43</b>	<b>156,356.94</b>	<b>27.69</b>	<b>388,734.44</b>	<b>60.88</b>

**Great for historical estimating. Use the Sqft Price to estimate new projects.**

# Bonding Report

12/20/02



Managed Rite Construction

**Not just for bonding!**

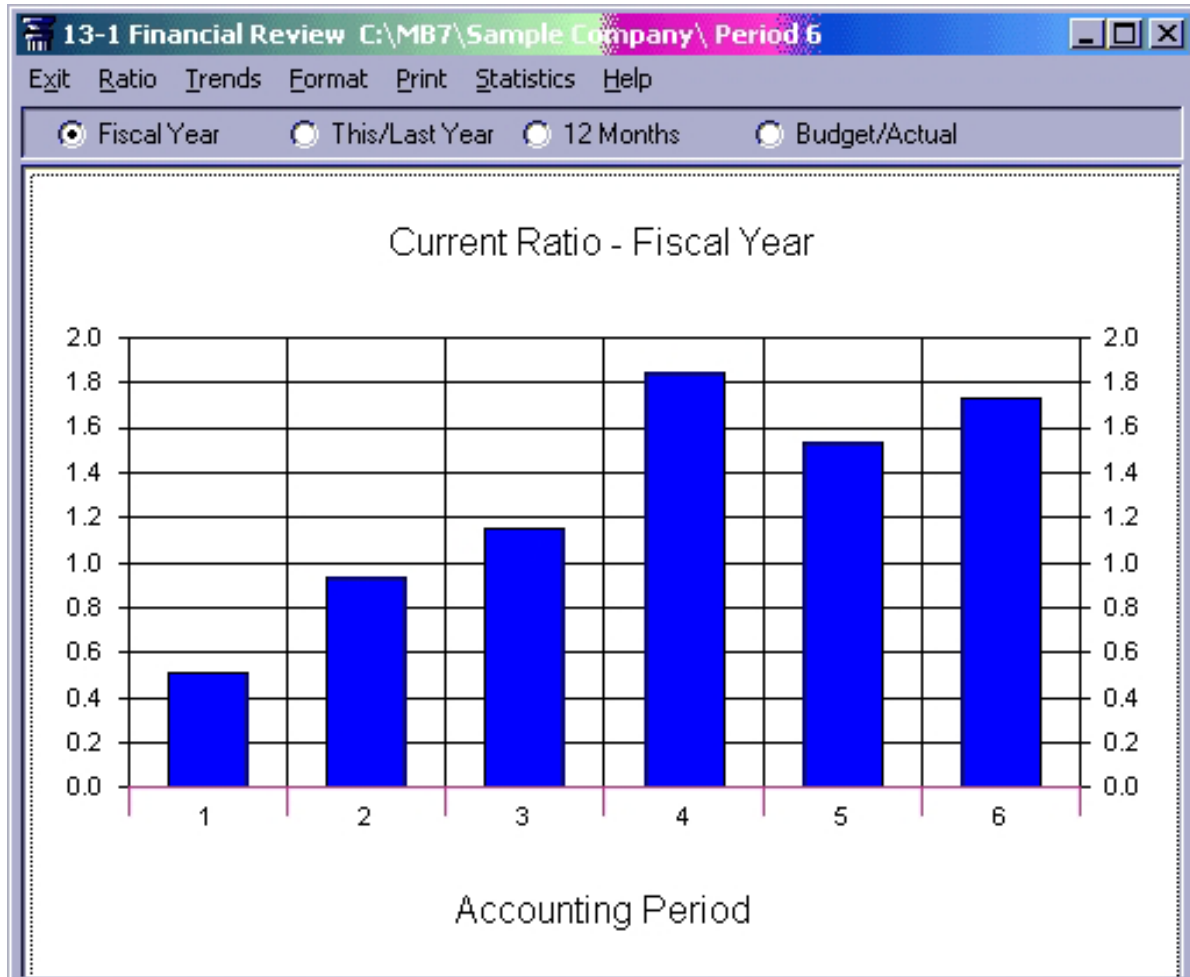
## Bonding Report

Job in list 186,201,207,220, Period = 12

Job#	Current Contract	Current Budget	Estimate Profit	Cost to Date	% Budget	Profit to Date	Earned to Date	Billed to Date	Under Billing	Cost to Complete	Remain Contract
186 - Monte Rio Post Office	493,499.00	472,432.00	21,067.00	375,279.21	79.44	16,735.62	392,035.61	392,651.80	-616.19	97,152.79	100,847.20
201 - Sparks Motel	2,090,697.50	1,944,227.80	146,469.70	542,733.53	27.92	40,894.34	583,722.74	583,738.30	-15.56	1,401,494.27	1,506,959.20
207 - Windsor Elementary School	2,540,217.36	2,413,206.49	127,010.87	568,358.11	23.55	29,911.06	598,221.19	599,130.57	-909.38	1,844,848.38	1,941,086.79
220 - Shoes R Us	74,000.00	52,568.62	21,431.38	12,755.38	24.26	5,199.25	17,952.40	17,906.89	45.51	39,813.24	56,093.11
	<b>5,198,413.86</b>	<b>4,882,434.91</b>	<b>315,978.95</b>	<b>1,499,126.23</b>		<b>92,740.27</b>	<b>1,591,931.94</b>	<b>1,593,427.56</b>	<b>-1,495.62</b>	<b>3,383,308.68</b>	<b>3,604,986.30</b>

**Know your WIP numbers.**

**Run this report monthly for closed jobs and last 2-two columns should always be 0-zero.**



***A Graph of all  
important Financial  
Ratios & Trends.***